

# The Hampton Township Board

## Regular Meeting Minutes

### December 15, 2015 7:30pm

#### ATTENDANCE

Chair	Jim Sipe
Supervisor	Doug Wille
Supervisor	Dan Peine
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda, minutes from last month's meeting as well as the approval of agenda for this meeting. **Doug Wille made a motion to approve the routine items on the consent agenda except for the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

Township letters of information.

#### PUBLIC COMMENT

Shelly Kidd wondered what the 12/14/15 Public Hearing was about.

- Planning Commission went through proposed Zoning Ordinance.
- Scott Endres had question about solar energy, gave him copy of solar energy & he was comfortable with it.
- Some changes to the substandard lot definition and more clean up to the wording.

#### ROAD REPORT

Jason said Lewiston and Hogan need some work. They are going to try to do blading when the rain stops. He said they need to put up a reflective sign on the hidden driveway. Chip Callister called about the bridge on Inga. Jason said it looks good and per the county we cannot have gravel on that bridge. Jason gave Doug a number to Gordon "Butch" at the county for Doug to refer Chip to.

#### PLANNING COMMISSION SYNOPSIS

*Steve & Anna Fleming* came in for a permit to build a shed in the Spring within 80 days or 6 months. Signed the application tonight and will come back in February or March with a more finalized plan and they will bring a check later. Anna will meet with Jeanne Werner or Molly Weber later. They were told they do not have to come back before the board unless they change the size. **Doug Wille made a motion to approve the permit. Dan Peine seconded it. Motion passed.**

*Rose Kuntz Property* – Tim Kuntz was in. He works as an attorney representing the 166 acres they own. At the Planning Commission meeting yesterday his brother Greg Kuntz was present. 133 of the acres are in Hampton Township, the rest in Castle Rock Township. They want to know if there are any other buildable sites on the property. Since there are 6 residences along the property frontage they are exhausted & there are no more buildable sites. They feel they have 2 building sites based on density, both are separate tax parcels. In 1974-1976 parcels along & within the NW of NW quarter were split off with a deed recorded. No property has been sold since 1974. They looked at the Ordinance and feel it entitles one building site per quarter quarter. Each quarter quarter has a building right so Tim wants the board to say per density right there are 2 building rights. He wants this approved if all other rules are met. They have 2 40s with no structures so they want a density right but know a road and such would need to be put in. Tim said an investigation with the property told there were at least 2 out there, everything was split off before the 80s, entitlement of 1982. Doug said if we agree to this its like

40 acres/4 houses prior to 1982 so the other 40 has none and he wants to build on there. Tim says you don't wipe out the entitlement of the quarter quarter by the 1982 Ordinance. He wonders how that can forfeit because something else was done earlier and done legally. Tim just wants a density determination. Lisa from Dakota Count said it is not a done deal that Dakota County is going to purchase this land. She wonders how people will know going forward which quarter quarter don't have any more available. It was suggested that Mr. Kuntz could contact the township attorney to discuss this issue. Tim Kuntz could communicate with Troy directly. Jeremy Irrthum didn't agree with this since he said the lawyers may talk and come up with something contrary to what we have done for years. **Doug Wille made a motion determined by the board there are no buildable sites. Dan Peine seconded it. Jim Sipe opposed it since he is not as sure as Dan and Doug are. Vote was 2 -1.**

## OLD BUSINESS

*Revised Zoning Ordinance* – The Planning Commission are fine with the latest revisions. Jim talked to Troy and reworded the substandard lot. **Jim Sipe made a motion to accept and recommend the Planning Commission accept the changes with one exception, the new wording on the substandard lot. On 12/15/15 we will adopt the new resolution 2015-12. Publication of the approved summary will be posted as stated in the ordinance 2015-12. Dan Peine seconded it. Motion carried unanimously.**

*Election Judge* – Per Andy Lokken at Dakota County the clerk cannot be the head judge. We need to check with the current judges to see if any of them want to be the Head Judge. 3 days of fairly intensive work. Jim wanted to combine Hampton Township and City of Hampton polling place but Dakota County said no.

*Administrative Policy* – Doug said good guide to what we should be doing. Dan said it is simple enough to understand it. Jim said maybe use it as a guideline & try to follow it. We will leave it on the agenda and revisit it again.

*Building Official Services Contract/2016 New Building Inspector* – Motion was already made so we just need Benny Svien to sign to copies, one for us and one for him.

*Hampton News* – No charge to publish in there. Tim Skog will just keep people informed.

*Comprehensive Plan/Collaborative Effort Decision* – Leo recommended we should unify and join the consortium. **Doug Wille made a motion to join the Comprehensive Plan Collaborative Effort. Dan Peine seconded it. Motion carried.**

## NEW BUSINESS

*Public Accuracy Testing* – Molly will pick a time that works for her.

*Ballot Box Disposal* – Dan will take it to the proper place and dispose of it.

*Escrow Money/ROW/Ben Raft* – Jason Anderson approved the roads so the check for \$5,280.00 will be returned 12/18/15.

## OTHER BUSINESS

**Jim Sipe requested a motion to approve signing of checks 5222 to 5241 and a motion to approve the claims list. Doug Wille made a motion. Dan Peine seconded it. Motion carried. Checks were signed. The Minutes and Treasurer's Report were also signed.**

## ADJOURNING OF MEETING

**Doug Wille made a motion to adjourn the meeting at 9:50pm, seconded by Dan Peine. Motion carried.**

Date Signed: 2/16/16

Supervisor: J. R. [Signature]

Clerk: Molly K. Udden

# HAMPTON TOWNSHIP TREASURER'S REPORT

January 7, 2016 (December 2015 Business)

Beginning Balance: \$184,722.23

## INCOME:

Dakota County – Tax Income	\$119,000.00
MN State – MMB	9,767.93
Account Interest	26.08
ICS Account Interest	<u>34.64</u>
<b>TOTAL INCOME:</b>	<b>\$128,828.65</b>

## EXPENSES:

Planning Commissioners – 4 <sup>th</sup> Qtr.	\$ 253.95
Supervisors – 4 <sup>th</sup> Qtr.	1076.30
Molly Weber - Clerk Wages	1276.76
Molly Weber – Office Supplies	213.54
Leo Nicolai – Treasurer Wages -4 <sup>th</sup> Qtr.	1179.22
Otte Excavating – Road Maintenance	3654.00
MN Spect, LLC – Permit Fees	574.44
CNS Solutions – Website	50.00
CNS Solutions – Website Renewal	19.95
Kennedy & Graven – Oct. Legal Services	1613.90
Janet Otte – Jan. Hall Rent	500.00
J. Sipe – Mileage	16.80
D. Wille – Mileage	20.16
MN Assoc. Township – Workers Comp.	330.00
IRS – 4 <sup>th</sup> Qtr. Withholding	1250.85
MN Revenue – 4 <sup>th</sup> Qtr. Withholding	61.44
MN PERA – 4 <sup>th</sup> Qtr.	833.22
Century Link – Phone	<u>85.34</u>
<b>TOTAL EXPENSES:</b>	<b>\$13,009.87</b>

## CHECKBOOK BALANCE:

**\$300,541.01**

Checks Not In: (1) \$50.79

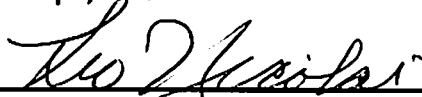
Balance Per Bank Statement: \$120,474.29

Balance Per ICS Account: \$180,117.51

\$300,591.80

  
Jim Sipe, Chair

1-7-16  
01/07/2016

  
Leo Nicolai, Treasurer

1-7-16  
01/07/2016